

Publication
of other docu-
ments.

7. They shall also publish, either with the consolidated statutes or with the general statutes mentioned in the preceding section, as they shall deem convenient, all orders in council, proclamations, treaties or documents which shall be prescribed them by the lieutenant-governor in council.

Reports.

8. The commissioners shall from time to time report their proceedings and the progress of the work entrusted to them, to the lieutenant-governor.

Instructions
of L.-G.

In matter with respect to which no provision is made in this act, they shall act according to the instructions of the lieutenant-governor.

Printing and
reports.

9. Whenever they shall deem any portion of the work sufficiently advanced to be printed, they shall have the same printed, and transmit to the lieutenant-governor, together with their report, a sufficient number of copies.

Work sub-
mitted to Le-
gislation.

10. When the work is completed, printed copies of the consolidated statutes, together with the reports of the commissioners, shall be laid before this legislature.

Expenses.

11. The expenses incurred in and about the execution of this work shall be paid by the legislative assembly of this province, out of the fund set apart for contingent expenses.

Act in force.

12. This act shall come into force on the day of the sanction thereof.

C A P. I X.

An act to amend the act respecting the organization of the civil service of the province, 31 Vic., ch. 8.

[Assented to 28th December, 1876.]

HER MAJESTY, by and with the advice and consent of the Legislature of Quebec, enacts as follows :

Composition
of Civil Ser-
vice.

1. The members of the civil service of the province of Quebec, shall be the deputy heads, the clerks and messengers permanently employed in the following departments, at the seat of government, namely :

The department of the executive council ;

The department of the provincial secretary and registrar, and the *bureau* of the Queen's printer ;

The department of the law officers of the Crown ;

The department of the treasury of the province ;

The department of crown lands ;
 The department of agriculture and public works ;
 The department of public instruction ;
 The special officers permanently employed in such departments, shall also form part of the civil service, if the lieutenant-governor in council so order. Special officers.

DEPUTY HEADS.

2. The maximum salary of deputy heads, as such, shall be two thousand four hundred dollars per annum. Salaries of deputy heads.

3. Each deputy head shall receive a salary of two thousand dollars for the first year after his appointment as such, and may receive an annual increase of one hundred dollars, until his salary shall have reached the maximum amount. Annual increase.

CLERKS.

4. The clerks shall be divided into five classes named as follows : first, second, third, fourth and fifth. Clerks divided into five classes.

5. Immediately after the coming into force of the present act, the employees at present in office shall be divided into such five classes, by the lieutenant-governor in council ; their salaries however being not diminished. Present employees to be distributed amongst said classes.

Such classification shall be submitted to the legislative assembly within the first fifteen days of the then next session.

6. In future, any order of the lieutenant-governor in council, appointing any person to any office as clerk, which renders him a member of the civil service, shall assign him to one of such five classes ; and the salary of such clerk shall be determined by the class which shall be so assigned him, in accordance with the following provisions. Future appointments. Salaries.

7. A clerk of the fifth class shall receive a salary of \$600 for his first year of service, as such, and may thenceforward receive an annual increase of \$50, until his salary reaches \$800. 5th class salaries.

8. A clerk of the fourth class shall receive a salary of \$800 for his first year of service as such, and may thenceforward receive an annual increase of \$50, until his salary reaches \$1,000 per annum. 4th class salaries.

9. A clerk of the third class shall receive a salary of \$1,000 for his first year of service as such, and may thence- 3rd class salaries.

forward receive an annual increase of \$50 until his salary reaches \$1,200 per annum.

2nd class salaries.

10. A clerk of the second class shall receive a salary of \$1,200 for his first year of service as such, and may thenceforward receive an annual increase of \$50, until his salary reaches \$1,400 per annum.

1st class salaries.

11. A clerk of the first class shall receive a salary of \$1,400 for his first year of service as such, and may thenceforward receive an annual increase of \$50, until his salary reaches \$1,600 per annum.

Conditions for increase.

12. No clerk shall receive the usual increase of salary, unless he shall have served one whole year in the class assigned to him, and unless he has a certificate from the deputy head of the department in which he has so served, attesting his good conduct and the efficient nature of his services.

In case of promotion.

If any clerk is promoted to a higher class, he shall lose his right to the annual increase in the class which he has left, his promotion standing in lieu thereof.

Condition for promotion.

13. No clerk shall be promoted from one class to a higher class, until after he has completed four years service, in the former class, unless for special reasons the lieutenant-governor in council determine otherwise.

SPECIAL OFFICERS.

Special officers.

14. If the business of any department require the services of any person possessing special professional, scientific or technical knowledge, the lieutenant-governor in council may appoint to be employed in such department, under the designation of special officer, with such remuneration as shall be deemed advisable, any person who possesses such knowledge.

Remuneration.

Present officers, designated as special officers.

The lieutenant-governor in council may determine, among the officers at present employed in the departments mentioned in the first section of the present act, those who shall be deemed to be employed under the title of special officers.

Special officers shall not be included in any of the classes of clerks herein above specified.

MESENTERS.

Salary of messengers.

15. Whenever any messenger enters into the service of any department, he shall receive the salary fixed by the lieutenant-governor in council, which shall not exceed four hundred dollars for the first year.

Such messenger may thenceforward receive an annual increase of forty dollars, until his salary shall have reached six hundred dollars. Increase.

MISCELLANEOUS PROVISIONS.

16. The deputy head of each department shall have authority to superintend and direct the clerks, officers and messengers of such department: and he shall be entrusted with the general control of the affairs connected therewith under the direction of the head of the department, and he shall exercise such other powers and duties as may be assigned him by the lieutenant-governor in council. General powers of deputy heads.

In the absence of the head of the department he may suspend any employee who refuses or neglects to obey his orders, or whose conduct he may deem blameworthy.

17. The head of any department may entrust any clerk of the first class, or any special officer of such department, with the duties of the deputy head, in the absence of the latter; and, during the whole period that such clerk or officer discharges such duties, he shall have all the powers of the absent deputy head. Replacing of deputy heads, in case of absence.

18. Every month the deputy head of each department shall be bound to make a faithful report to the head thereof, with respect to the regularity and efficiency of the service of all the clerks, officers and messengers, under his control. Monthly reports of deputy heads.

19. The civil service board may grant certificates corresponding to the five classes established by the present act, and may make regulations in relation to the examinations to be undergone, for the grant of such certificates. Certificates corresponding to classes.

Such regulations shall be subject to the approval of the lieutenant-governor in council.

20. No person shall in future be appointed to any permanent employment in the civil service, unless he possesses a certificate from the civil service board, corresponding to the class assigned him in such employ, or to a higher class. Certificate required for appointment or promotion.

21. No clerk or messenger shall be appointed, and no clerk shall be promoted from one class to another, in any department forming part of the civil service, except upon the application and report of the deputy head of such department and by order of the lieutenant-governor in council. Report of deputy head required for appointment or promotion.

Increase. **22.** In the case of promotion from one class to another, the increase of salary shall only be payable from and after the first day of the month following the date of promotion.

Reports to Legislature. **23.** Within the first fifteen days of every session of this legislature, a statement showing the appointments and promotions which have been made in the civil service, since the preceding session, and also copies of the orders in council concerning such promotions, shall be submitted to the legislative assembly.

Oath. **24.** The form of oath of schedule A, of the act 31 Vict., ch. 8, shall be replaced by the following :
 " I, A. B., swear that I will fulfil the duties of my office of . . . , honestly and justly, and that I will not receive any sum of money or consideration, for what I have done, or may do in the discharge of any of the duties of my office, to promote the purchase or exchange of any thing whatever by or with the government, other than my salary, or what may be allowed me by law, or by an order of the lieutenant-governor in council. So help me God."

31 V., ch. 8, amended. **25.** Any provision of the act of this province, 31 Vict., ch. 8, inconsistent with the present act, is repealed.

Act in force. **26.** The present act shall come into force on the day of its sanction.

C A P. X.

An Act to establish a superannuation and aid fund, in favor of certain public employees and their families.

[Assented to 28th December, 1876.]

HER MAJESTY, by and with the advice and consent of the Legislature of Quebec, enacts as follows :

Annual pension to members of civil service.

1. The lieutenant-governor in council may grant an annual pension to any employee or member of the civil service, who has become incapable of discharging his ordinary duties, by reason of physical or mental infirmities, or who has attained the full age of sixty years.

Pension how calculated.

2. Such pension shall be calculated according to the total number of the years of services of such employee, and the average of his salary during the three years im-